

## ISLE OF ANGLESEY CHARITABLE TRUST

<b>COMMITTEE:</b>	<b>ISLE OF ANGLESEY CHARITABLE TRUST</b>
<b>DATE:</b>	<b>21 APRIL 2015</b>
<b>TITLE OF REPORT :</b>	<b>AMENDMENTS TO THE ARRANGEMENTS FOR APPOINTING OFFICERS OF THE TRUST</b>
<b>PURPOSE OF REPORT:</b>	<b>TO SUBMIT PROPOSALS FOR AMENDING THE ARRANGEMENTS FOR APPOINTING THE TRUST'S SECRETARY, TREASURER AND SOLICITOR</b>
<b>REPORT BY:</b>	<b>HEAD OF FUNCTION (RESOURCES) / SECTION151 OFFICER FOR THE ISLE OF ANGLESEY COUNTY COUNCIL</b>
<b>ACTION:</b>	<b>TO APPROVE THE PROPOSED AMENDMENTS TO THE ARRANGEMENTS FOR APPOINTING OFFICERS</b>

### 1. Background and current position

- 1.1 The normal, long standing, arrangements for the appointment of the post holders of Secretary, Treasurer and Solicitor ("the relevant Trust officers") are that the permanent post holders of (as currently structured and titled) Chief Executive, S151 Officer and Monitoring Officer ("the relevant Council officers") for the Isle of Anglesey County Council ("the Council") are appointed into these posts respectively. Should any of the relevant Trust officers cease to be relevant Council officers, the Trust then resolves to remove them from being relevant Trust officers.
- 1.2 Due to the Council's responsibilities as the administrator of this Trust, when a relevant Trust officer ceases to be a relevant Council officer, they cease to provide that service to this trust with immediate effect and interim arrangements take effect until changes in the relevant officers are made. Any delay in the appointment of the relevant Trust officers, therefore, represents a potential threat to the level of service provision and should, therefore, be minimised as far as possible.
- 1.3 As a consequence of the current arrangements, there is an inevitable, and sometimes an avoidable, delay between changes in the relevant Council officers resulting in a change in the relevant Trust officers; this is always due to timings of events and meetings and sometimes due to there being vacant periods due to temporary Council appointments.
- 1.4 It should be noted that the Treasurer vacated her post as the Council's S151 Officer in July 2014 and, therefore, requires removal from her position as Treasurer.

### 2. Proposed solution

- 2.1 Although this Trust and the Council are two separate and distinct entities, the Council is responsible for this Trust's administration and it is, therefore, appropriate that the relevant Trust officers are automatically updated to reflect changes in the relevant Council officers. Additionally, for the same reasons, it would be appropriate to expand the relevant Council officers to include temporary appointments.

- 2.2** In order to enhance the efficiency, adaptability and effectiveness of the arrangements, it is proposed that the relevant Council officers are expanded to include temporary appointments and that the relevant Council officers become the relevant Trust officers on an ex-officio basis.
- 2.3** The effect of the proposal in Section 2.2 would be that the Council's previous S151 Officer, Clare Williams, is removed as Treasurer of this Trust and is replaced by the Council's current S151 Officer, Richard Micklewright. Additionally, the Council's Chief Executive, Richard Parry Jones, is retiring on 31<sup>st</sup> May 2015 and Dr Gwynne Jones will take up the position from 1<sup>st</sup> June 2015; the effect of the proposal in Section 2.2 would be that this Trust's Secretary would automatically be amended to be Dr Gwynne Jones with effect from 1<sup>st</sup> June 2015, with this action to be noted at the earliest meeting of the full Trust following that date.

### **3. Recommendations**

- 3.1** To approve the expansion of appointing officers to include temporary Council officers holding the positions of Chief Executive, S151 Officer, Monitoring Officer into the Trust's positions of Secretary, Treasurer, Solicitor, respectively.
- 3.2** To approve the holders of the posts of the Council's Chief Executive, S151 Officer and Monitoring Officer to hold the positions of the Trust's Secretary, Treasurer, Solicitor, on an ex-officio basis.
- 3.3** Should recommendations 3.1 and 3.2 be approved, to note the removal of Clare Williams as the Treasurer and to note the appointment of Richard Micklewright as Treasurer, to be effective from the date of this meeting.